

KERICHO MUNICIPAL BOARD
SCHEDULE/WORK PLAN FY 2024/2025

NO	ACTIVITY	OBJECTIVE	DATE
1ST QUARTER			
1.	Citizen Fora	To get views from the Stakeholders/Publics	July 2024
2.	Committee Meeting	<ul style="list-style-type: none"> • Trade and Investment(mucipalities) • Urban Planning & Infrastructure • Audit and Compliance • Finance and Admnistration 	Between August and July At least one Committee Meetings Per Quarters
3.	Special Board Meeting		August 2024
4.	Full Board Meeting		September 2024
2ND QUARTER			
5.	Citizen Fora		October 2024
6.	Special Meeting		November 2024
7.	Committee Meetings		At least one meeting Per quarter. Before full Board Meeting
8.	Full Board Meeting		December 2024
3RD QUARTER			
9.	Citizen Fora		January 2025
10.	Special Meeting		February 2025
11.	Committee Meeting		At least one meeting per

			quarter, Before Full Board Meeting
12.	Full Board Meeting		March 2025
4TH QUARTER			
13.	Citizen Fora	To get Views from the Stakeholders/Public	April 2025
14.	Committee Meetings		One meeting per quarter, Before full Board Meeting
15.	Special Meeting		May 2025
16.	Full Board Meeting		June 2025

N/B

- ❖ The tentative days for committee meetings will be done by the manager with consultation with committee chairs.
- ❖ The Special Meeting will be on need basis.
- ❖ Board Retreat/Training/Capacity Building- One per quarter.
- ❖ Board training on Governance and Leadership by October 2024.
- ❖ Cleaning exercise one per quarter (Mandatory).
- ❖ All committees should meet at least one per quarter before Full Board Meeting.

Prepared By: MUNICIPAL MANAGER.

Sign

Mohammed